

Hendersonville Housing Authority

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hendersonvilleha.org



2nd Quarter Newsletter

What's New...

Important dates

Big Item Pick Up Days...

Please make sure that the items for pick up are out at the curb the day of pick up. Please **DO NOT** put items out before the pick up date.

Call office for details and to arrange to have large items picked up. Cost will depend on the amount and size of items picked up.

April 13

May 18

June 15

Office Closure Dates

April 18, 2022
Easter Holiday

May 30, 2022
Memorial Day Holiday

June 20, 2022
Junetenth Holiday

Recertification requirements

YOUR RECERTIFICATION CANNOT BE PROCESSED WITHOUT THE FOLLOWING ITEMS:

- 2-Page form enclosed in recert envelope **MUST** be filled out in black ink.
- Your last 6 months of bank statements for every adult in the household. This includes non-conventional accounts such as Chime, Paypal, DirectExpress, GreenLight, ApplePay, etc. (the most recent ones closest to the date of your appointment)
- If you are employed – You **MUST** bring your last 4 paystubs
- Complete the Self Certification of Assets under \$5000.00, If over \$5000.00 please provide documentation.

ALL ADULTS (18 YEARS AND OLDER) MUST ATTEND THIS APPOINTMENT.

You are welcome to use our computer to print the items if you need to. If you decide to do this please come in earlier than your scheduled appointment to allow time to print these items.

Exciting news...



REMINDERS ABOUT GARBAGE AND RECYCLING

All trash must be placed in bags and put in supplied trash cans. You cannot put out extra bags as the city will not pick them up. It also allows raccoons and other animals to get into these bags and scatter trash in the yards.

Blue recycle bins should only have the following in them, or the city will not pick them up and you will have your recycle bin removed. If you would like to know what is permitted to be in these bins, please see the attached flyer provided by the city.

Failure to follow the above rules can result in extra fees charged to your account.

Please remember>>>

- *Report all income changes*
- *Make sure your car is registered with our office*
- *Keep your pet records updated with our office.*
- *We DO NOT accept cash payments*

NOTICES...

If HHA needs to enter your unit for a repair, inspection, spray, etc and you have been given proper notice, residents must allow entry. There have been instances of residents being inside their unit and locking the storm door so entry cannot be made. This is not allowed. As stated in the House Rules attached to your lease under MAINTENANCE AND WORK ORDERS "Failure to allow entry into the unit for an inspection or scheduled work for which residents have been given proper notice is a serious violation." A 30 day notice of lease termination can be issued.

Payments

Payments should be left in the dropbox by the front door. Please pay by the 5th of each month to avoid late fees. The late fee is \$5.00 on the 6th day and \$1.00 each day after that until rent is paid in full.

You can set up your account on our webpage: hendersonvilleha.org

You can access your balance due here.

SMOKING...

Please remember if you are smoking in your unit, or not smoking 25 feet from an HHA building, this is not allowed, as stated in the House Rules attached to your lease. This is a lease violation and a 30 day notice of lease termination can be issued.

REMINDER ABOUT PETS

Please remember only pets registered in our office that belong to you can be in your unit. The Pet Policy states that you cannot pet sit someone else's pet. It also states that if you have a visitor their pet cannot be in your unit. If you need an updated copy of our Pet Policy, please stop by the office or you can view on-line.